



# Homekill and Recreational Catch Service Provider Records and Other Information

27 January 2015

## **TITLE**

Animal Products Notice: Homekill and Recreational Catch Service Provider Records and Other Information

## **COMMENCEMENT**

This Animal Products Notice comes into force on 1 May 2015.

## **REVOCATION**

This Animal Products Notice revokes and replaces the Animal Product (Homekill and Recreational Catch Service Provider Records and Information) Specification dated 7 July 2000.

## **ISSUING AUTHORITY**

This Animal Products Notice is issued pursuant to section 167 (1)(o) of the Animal Products Act 1999, specifying records and other information to be kept by homekill and recreational catch service providers for the purposes of section 159.

Dated at Wellington this 27 day of January 2015

Matthew Stone  
Director, Animal and Animal Products  
Ministry for Primary Industries  
(acting under delegated authority of the Director General)  
A copy of the instrument of delegation may be inspected at the Director General's office.

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## Introduction

This introduction is not part of the Animal Products Notice, but is intended to indicate its general effect.

## Purpose

To set the requirements for records to be kept by listed homekill and recreational catch service providers

## Background

- (1) This Notice is issued under the Animal Products Act 1999.
- (2) This Notice sets out the records and other information that must be kept by listed homekill and recreational catch service providers.
- (3) The records are to be kept to ensure compliance with the requirements for homekill and recreational catch service providers and traceability of animal material and animal product killed or processed by these listed service providers.
- (4) The records required by this Notice must be kept for a period of 4 years. The Animal Products Act requires records to be available at all reasonable times for inspection by Animal Product Officers or the Director-General of the Ministry for Primary Industries and any other person authorised by the Director-General.

## Who should read this Animal Products Notice?

This notice applies to homekill and recreational catch service providers who are listed under section 76 of the Animal Products Act 1999.

## Why is this important?

- (1) Listed homekill and recreational catch service providers must keep records to confirm that they are authorised to kill or process an animal. This includes keeping records to establish that in the case of homekill, the animal owner has been actively engaged in the day-to-day maintenance of the animal (or animals of a similar kind) for a 28 day period immediately before the animal is killed or processed. Records also allow for the traceability of animal material and product, and assist in ensuring that homekill and recreational catch products are not traded or exported, or mingled with animal material or products that are for trade or export.
- (2) Failing to comply with this notice may be an offence under section 135 of the Animal Products Act. Failing to comply with other requirements in the Act that apply to homekill and recreational catch service providers is also an offence under the Act.

## Document history

This Notice replaces the Animal Product (Homekill and Recreational Catch Service Provider Records and Information) Specifications dated 7 July 2000.

## Part 1: Requirements

### 1.1 Application

This Notice applies to persons who are listed as homekill and recreational catch service providers under section 76 of the Animal Products Act.

### 1.2 Definitions

- (1) In this notice, unless the context otherwise requires:

**animal owner** includes a person who has captured, taken or harvested a wild animal

- (2) All terms and expressions that are defined in the Animal Products Act 1999 or regulations made under that Act and used, but not defined, in this notice have the same meaning as in that Act or those regulations.

### 1.3 Records

- (1) A homekill and recreational catch service provider must keep records in relation to any animal material or product that the provider kills, processes or otherwise receives. The records must specify or include all of the following information:
- a) the name, address and phone number of the animal owner for which the service is provided and, if different, the name, address and phone number of the person presenting the animal
  - b) the date the service was provided
  - c) a description of the service provided
  - d) the locations that the services were provided, and if the service provider killed the animal at a location other than the service provider's premises or place, the location that the animal was killed
  - e) the number of animals killed or processed and the species of each animal
  - f) what (if any) animal material or product was transferred to another listed homekill and recreational catch service provider
  - g) what animal material or product (including non-edible parts) was returned to the animal owner
  - h) the number of hides and skins that were disposed of or supplied to another person (for example a tannery, agent or transporter) and the name and address of that person and the date on which the hides and skins were disposed of or supplied
  - i) what other non-edible animal material or product was:
    - i) disposed of as waste and where appropriate, the location or name and address of the waste disposal facility
    - ii) supplied to another person (for example a renderer, agent or transporter) and the name and address of that person and the date on which the material or product was supplied
- (2) In relation to homekill, the service provider must also record whether the person presenting the animal:
- a) has been actively engaged in the day to day maintenance of the animal (or animals of the same kind) for at least 28 days immediately prior to the killing of the animal; or
  - b) is another listed homekill or recreational catch service provider.
- (3) Records must be:
- a) up to date;
  - b) accessible to Animal Product Officers and the Director-General and any other person authorised by the Director-General; and

- c) retained for a period of at least 4 years.

## **1.4 Requirement to return edible product to animal owner**

A homekill and recreational service provider must have a system to identify and distinguish each animal owner's animal material and animal product from that belonging to another owner and must return the edible part of the homekill or recreational catch product to the relevant owner.