



Application process: for the use of an AF9 number for unregistered ACVM products with current Class Determination.

Purpose: To allow agents to know which unregistered ACVM products can be cleared under the AF9 number.

Outcome: An application process that can be accessed by any agent resulting in the agents Company holding an “Approved List for unregistered ACVM products” not requiring an EBACCA entry.

Conditions of approval:

- The ACVM product is unregistered and has a current class determination
- The agent is responsible for ensuring that every product has a current class determination.
- The “Approved List for unregistered ACVM products” is audited by MPI; any misuse of the AF9 number, will result in immediate withdrawal of the AF9 number.
- The agent must refer to the approved spreadsheet as issued by the MPI Target Evaluation Team Leader.

Application Process

Note:

- The ACVM Product **must be unregistered** and **have a current class determination**.
- Any questions about the process should be referred to langfords@mpi.govt.nz

Step	Action	Notes
1	<p>The Agent is a new applicant and wishes to apply for a range of unregistered ACVM products to be cleared by the AF9 scheme. Agent is required to forward information to MPI using the New Approvals AF9 use unregistered ACVM” template.</p> <p>OR</p> <p>The Agent already has “Approved List for unregistered ACVM products”</p> <p>(go to step 2)</p>	<p>For any new applications and additions to “Approved List for unregistered ACVM products” the agent must supply the class determination and product label /and or manufacturer’s ingredient list for MPI to be able to establish biosecurity risk.</p>



2	The “Approved List for unregistered ACVM products” spreadsheet with new entries, class determination and product information is emailed to Team Leader Target Evaluation Langfords@mpi.govt.nz for AF9 assessment	
3	MPI assessment may result in the following : <ul style="list-style-type: none">• AF9 approval is granted (go to step 4)• OR• More information is required from the agent OR• Approval for AF9 use is not issued as MPI intervention is required for the ACVM product.	Email all additional information about the product to langfords@mpi.govt.nz
4	The agent will receive an updated spreadsheet “Approved List for unregistered ACVM products” and approval for AF9 use.	