Tell us about a transfer of ETS responsibilities

Te Uru Rākau New Zealand Forest Service

Forestry in the Emissions Trading Scheme – post-1989

ETSP89TT.14
July 2026

Use this form to tell us about a transfer of ETS responsibilities because of:

- a sale of land
- a transfer of a registered forestry right, registered lease, or Crown conservation contract, or
- the granting of a registered forestry right or registered lease.

This form must be submitted to Te Uru Rākau – New Zealand Forest Service within 20 working days of the date of transfer. It must be completed by both parties.

If you are granting a registered forestry right or registered lease, you must provide proof of consent for participation in the ETS to transfer to the forestry right, or lease, holder. To do this, complete an 'Opt-in to transfer ETS responsibilities' form. Consent must be provided before you submit the transfer form.

If a forestry right, lease, or Crown conservation contract is expiring or terminating you must use the 'Tell us about the expiry or termination of a registered forestry right or lease' form.

If a transfer is by succession you must use the 'Tell us about a change of land ownership by succession' form.

These forms are available at:
www.mpi.govt.nz/ETSforms

More than one title can be transferred in a single transaction if they:

- have the same buyer and seller, and
- occurred at the same time on the same day.

For more information, read our online guidance:
www.mpi.govt.nz/when-forest-land-ownership-or-land-agreements-change/

Information from this application may be shared with the inventory agency or the registrar of the NZETR to carry out their functions under the Climate Change Response Act 2002.

You must complete every field in this form, except the ones labelled 'optional'.

Part A

Complete this section if you are transferring responsibility in the ETS to someone else.

After the transfer occurs, you:

- must complete an emissions return
- are responsible for any emissions that happened before the transfer
- will be deregistered from the ETS if you no longer have any post-1989 forest land in the ETS.

1 Contact details

If you are uploading this form in Tupu-ake – Forestry ETS online services, you don't need to complete this section.

Provide contact details for the person we should contact if we have any questions about this notification and the information submitted. Where you provide personal information, Te Uru Rākau – New Zealand Forest Service will hold and use that information in accordance with the Privacy Act 2020. You have the right to access and correct any personal information held by Te Uru Rākau – New Zealand Forest Service.

Organisation (optional)	
First name(s)	
Last name	
Telephone number	
Alternative telephone number (optional)	
Address	
Suburb	
City	
Postcode	
Country	
Email address	

2 New Zealand Emissions Trading Register (NZETR) holding account

Holding account name

Holding account number NZ -

3 Property selection

You must tell us which properties in this transaction contain post-1989 forest land in the ETS.

If the transaction includes all your post-1989 forest land in the ETS, tick here: ☐

Tick to indicate that all carbon accounting areas on the property are being transferred, or list the specific carbon accounting areas. If the transaction includes parts of any carbon accounting areas rather than the whole area, tick the box labelled 'partial'.

Associated title identifier	All carbon accounting areas	Carbon accounting area number	Indicate whether the CAA is standard or permanent forest	Partial
	☐		standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
	☐		standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐

Associated title identifier	All carbon accounting areas	Carbon accounting area number	Indicate whether the CAA is standard or permanent forest	Partial
	☐		standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
	☐		standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
	☐		standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
	☐		standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐
			standard ☐ or permanent ☐	☐

If you do not know the title reference, contact Toitū Te Whenua Land Information New Zealand: see www.linz.govt.nz/contact-us or phone 0800 665 463.

You can attach another copy of this page if needed.

4 Mapping your forest land

If you are transferring any partial carbon accounting areas, you must provide digital maps (known as shapefiles) for each carbon accounting area, showing:

- the area of land that is being transferred, and
- the area of land that is remaining.

If you are only transferring whole carbon accounting areas, skip this section.

Your shapefiles must meet the requirements of the Geospatial Mapping Information Standard.

You or a consultant can create a shapefile. The Geospatial Mapping Information Standard and more information about mapping is available at www.mpi.govt.nz/mapping-ets-forest-land/

Upload your shapefiles when you submit this notification.

5 Declarations

Tick to confirm the following:

☐ I have completed this form accurately to the best of my knowledge. I understand that knowingly providing altered, false, incomplete, or misleading information is an offence under section 132 of the Climate Change Response Act 2002 and may be punishable by a fine up to $25,000 for individuals and $50,000 for bodies corporate.

Te Uru Rākau – New Zealand Forest Service will not process this form unless this declaration is ticked and the form is signed.

6 Payment

There is a fee for submitting this notification. The fee for notifying us about a transfer of ETS responsibilities is $802.98 (excluding GST). You will be asked to pay when you submit this form in Tupu-ake – Forestry ETS online services.

This transfer will not be processed until the fee is paid.

7 Signatures

Complete A (if applicable) or B

A Representative signature

Sign below if you have been appointed to represent this party in the ETS.

Name	Signature	Date

Title (if applicable)	Organisation (if applicable)

(B) Party signature

This needs to be signed by:

- one person who has authority in the party, or
- both members, if you jointly own the land or hold the forestry interest.

Organisation	Name

Position (if applicable)	Signature	Date

Organisation	Name

Position (if applicable)	Signature	Date

Next steps

You must complete an emissions return and new unit balance report. We will send you a link to complete your emissions return in Tupu-ake – Forestry ETS online services. Tick to indicate how you want to complete your emissions return:

- ☐ I want to do my own calculations and manually enter the values into the emissions return.
- ☐ I want to use the system to complete the calculations and generate the values for the emissions return.

You are responsible for surrendering any New Zealand Units owed as a result of this emissions return. This transfer is not complete until you submit the emissions return.

If you no longer have any post-1989 forest land in the ETS, you will be deregistered. This will not close your NZETR holding account.

Part B

Complete this section if responsibility for the land in the ETS is transferring to you.

After the transfer occurs, you:

- will be responsible for the unit balance of the land that was transferred
- must meet any ETS obligations for the land.

For more information, read our online guidance:
www.mpi.govt.nz/when-forest-land-ownership-or-land-agreements-change/

8 Contact details

Provide contact details for the person we should contact if we have any questions about this notification and the information submitted. Where you provide personal information, Te Uru Rākau – New Zealand Forest Service will hold and use that information in accordance with the Privacy Act 2020. You have the right to access and correct any personal information held by Te Uru Rākau – New Zealand Forest Service.

Organisation (optional)	
First name(s)	
Last name	
Preferred telephone number	
Alternative telephone number (optional)	
Address	
Suburb	
City	
Postcode	
Country	
Email address	

9 Name and New Zealand Emissions Trading Register (NZETR) holding account

You must have a holding account in the NZETR.

- You can get a holding account by visiting www.emissionsregister.govt.nz or calling 0800 254 628.
- The name below must match the NZETR account name.

Supply your holding account number:

Name	
Holding account number	

10 Additional contact details

Depending on the legal structure of the applicant, we may need additional contact details. If you are uploading this form in Tupu-ake – Forestry ETS online services, you don't need to complete this section.

If you are submitting this form on behalf of an incorporated body

In the section below, provide the contact details of one person who is authorised to sign documents and receive notices.

If you are submitting this form on behalf of an individual

In the section below, provide their contact details.

If you are submitting this form on behalf of two joint applicants

1. In the section below, provide the contact details of one person.
2. Provide the other person's contact details in the Applicant contact details form (available at www.mpi.govt.nz/ETSforms)

If you are submitting this form on behalf of an unincorporated body

1. In the section below, provide the contact details of the first member of the unincorporated body.
2. Provide the contact details of all other members of the unincorporated body using a 'Applicant contact details' form for each member (available at www.mpi.govt.nz/ETSforms)
3. Complete the 'Person to receive notices' form (available at www.mpi.govt.nz/ETSforms)

If there are any changes to the membership of the unincorporated body, you must:

- tell Te Uru Rākau – New Zealand Forest Service
- update the list of account holders of the unincorporated body's NZETR holding account.

Organisation (optional)	
First name(s)	

Last name	
Telephone number	
Alternative telephone number (optional)	
Address	
Suburb	
City	
Postcode	
Country	
Email address	

11 Declarations

Tick to confirm the following:

☐ I have completed this form accurately to the best of my knowledge. I understand that knowingly providing altered, false, incomplete, or misleading information is an offence under section 132 of the Climate Change Response Act 2002 and may be punishable by a fine up to $25,000 for individuals and $50,000 for bodies corporate.

Te Uru Rākau – New Zealand Forest Service will not process this form unless this declaration is ticked and the form is signed.

12 Signatures

Complete (A) (if applicable) or (B)

(A) Representative signature

Sign below if you have been appointed to represent this party in the ETS.

Name	Signature	Date

Title (if applicable)	Organisation (if applicable)

(B) Party signature

This needs to be signed by:

- one person who has authority in the party, or
- both members, if you jointly own the land or hold the forestry interest.

Organisation	Name

Position (if applicable)	Signature	Date

Organisation	Name

Position (if applicable)	Signature	Date

How to submit your application

If the post-1989 forest land is registered as standard forestry:

1. Log-in to Tupu-ake – Forestry ETS online services, available at www.mpi.govt.nz/ets-online-system/
2. Select the service **Tell us about a change to ownership, rights or leases > Tell us the land owner has changed, Tell us a forestry right or lease has been registered, or Tell us about agreed changes to forestry right or lease holders > Post-1989 forest land (standard).**
3. Upload the completed form and your shapefile to the file upload on the main summary page.

If the post-1989 forest land is registered as permanent forestry:

1. Log-in to Tupu-ake – Forestry ETS online services, available at www.mpi.govt.nz/ets-online-system/
2. Select the service **Tell us about a change to ownership, rights or leases > Tell us the land owner has changed, Tell us a forestry right or lease has been registered, or Tell us about agreed changes to forestry right or lease holders > Post-1989 forest land (permanent).**
3. Upload the completed form and your shapefile to the file upload on the main summary page.

Next steps

We will process your notification and contact you about the outcome.

If this transfer results in you having 100 or more hectares of forest land in the ETS, you will need to establish sample plots on your land for measuring your forest. This is sometimes known as the Field Measurement Approach. Find out more on our website:
www.mpi.govt.nz/the-field-measurement-approach-fma/

If you have any questions, email ForestryETS@mpi.govt.nz or contact the climate change call centre on 0800 CLIMATE (0800 254 628)