

## Application Form AP14 Beekeeper listing

- Complete this form if you are a beekeeper who wishes to supply honey for export (with or without official assurances). [Find out more about all beekeeper requirements, including listing.](#)
- Use this form to list as a beekeeper for the first time, make changes, or cancel your listing. Do not use this form for renewals. If you need to renew your listing and haven't receive an email from MPI with instructions on what you need to do to renew, contact [approvals@mpi.govt.nz](mailto:approvals@mpi.govt.nz).
- Listing of beekeepers with the Ministry for Primary Industries (MPI) is required under clause 3.3.2 of the Animal Products Notice: General Export Requirements for Bee Products.
- Note that this listing is separate to, and additional to, any registration you may have under the [American Foulbrood Pest Management Plan](#).
- The cost for a new listing is \$155.25 including GST. Beekeepers that meet listing criteria will be listed for 12 months. You can pay by credit or debit card or by direct credit.
- Listing is valid for 1 year. Before your renewal date, you will receive an email from MPI with instructions on what you need to do to renew. The cost for a renewal is \$77.63 including GST. If your listing expires without a renewal being submitted, a new application and the full listing fee of \$155.25 including GST will be required.
- Send the completed application form, with proof of payment, to MPI at the above address. We prefer email files.
- Processing time is up to 20 working days from the time we determine that your application is complete. When your application has been approved by MPI, you will be added to the published [list of beekeepers](#).
- If you need to change any details provided in this application after submission, you must promptly tell us in writing.

<b>What do you want to do?</b>			
Tick the appropriate option			
<input type="checkbox"/> Request a new beekeeper listing			
<input type="checkbox"/> Change the information on a beekeeper listing (no payment required)			
<input type="checkbox"/> Cancel a beekeeper listing (no payment required)			
<b>MPI Beekeeper ID</b>			
If you have been listed as a beekeeper with MPI before, enter your listing ID			
<b>Business name</b>			
Enter your individual name(s), registered company name or partnership name			
<b>Trading name</b>			
Enter your trading name if different from you business name			
<b>New Zealand Business Number (NZBN)</b>			
Enter your NZBN if you are a company, partnership or sole trader. Find your <a href="#">New Zealand Business Number (NZBN)</a>			
<b>Phone</b>		<b>Mobile</b>	
<b>Email</b>			

<b>Street address</b> (physical location of your business)		<b>Postal address, including post code</b> (for communication)	
<b>Local authority</b>			
The local council for your street address. This information will be used to contact you about specific events in your region (eg regional food safety notifications or emergency responses). Refer <a href="#">Council maps</a>			
<b>Applicant Statement</b>			
I confirm that:			
<ul style="list-style-type: none"> <li>• I am authorised to make this application as the beekeeper, or a person with legal authority to act on behalf of the beekeeper;</li> <li>• The information supplied in this application is truthful and accurate to the best of my knowledge;</li> <li>• I am aware that providing false or misleading information in an application or a material omission is an offence under the Animal Products Act 1999 and may result in removal of listing;</li> <li>• By entering an email address, I consent to being sent information and notifications electronically if required.</li> </ul>			
<b>Name</b>		<b>Job Title</b>	
<b>Signature</b>		<b>Date</b>	
<b>MPI charge</b>		<b>On payment this becomes a tax invoice GST No: 64-558-838</b>	
Payment must be by credit/debit card or direct credit. Tick and fill in the appropriate section.			
<input type="checkbox"/> <b>Credit card / Debit card</b>			
To pay by credit or debit card (Visa or MasterCard) go to <a href="https://www.mpi.govt.nz/food-safety/payments">https://www.mpi.govt.nz/food-safety/payments</a> and use the link for our secure online payment system. When making payment, you'll be asked to select the type of fee. Choose 'Animal Products Act'			
<input type="checkbox"/> I have attached my credit card payment receipt			
<input type="checkbox"/> <b>Direct credit</b>			
To pay by direct credit, pay into the MPI bank account number <b>03 0049 0001709 002</b> .			
In the reference field, enter ' <b>Beekeeper</b> '. Also include your company name, and your MPI beekeeper ID or your NZBN in the other fields.			
Enter the date of your deposit and your bank account name (the name that will display on our bank transactions).			
<b>Date of deposit</b>		<b>Name of payer</b>	

### Collection of personal information

Pursuant to Principle 3 of the Privacy Act 2020, we advise that:

- This information is being collected for the purpose of listing a beekeeper under the Animal Products Notice: General Export Requirements for Bee Products; and
- The recipient of this information, which is the agency that will collect and hold the information, is the Ministry for Primary Industries, PO Box 2526, Wellington 6140; and
- Some of the information collected will be displayed on a public register; and
- The collection of information is authorised under clause 3.3.2 of Animal Products Notice: General Export Requirements for Bee Products; and
- It is mandatory to provide this information in order to process an application for listing; failure to provide the information will result in the application being declined; and
- Under Principles 6 and 7 of the Privacy Act 2020, you have the right of access to, and correction of, any personal information that you have provided.

### Collection of official information

All information provided to the Ministry for Primary Industries is official information and may be subject to a request made under the Official Information Act 1982.

If a request is made under that Act for information you have provided in this application, the Ministry for Primary Industries will consider any such request, taking into account its obligations under the Official Information Act 1982 and any other applicable legislation.