

**Application for Permit to Import
Cats & Dogs from Countries Where Rabies
Is Absent or Well Controlled
(Includes Cats & Dogs on Yachts)
Category 3**

Ministry for Primary Industries
Manatū Ahu Matua



INSTRUCTIONS FOR COMPLETING PERMIT APPLICATION FORM – Please read

Please keep these notes. Detach prior to sending the rest of the application to MPI.

1. A signed and completed import application must be submitted a **minimum of 20 working days** in advance of the date you require the permit. Please submit all the required documentation with your application (see checklist on page 2). Where an application is not provided 20 working days in advance, the permit may not be processed in time. A late fee may also apply. Please note that although we will work with you to address any paperwork issues within this timeframe, it is still the importers responsibility to ensure the requirements of the import health standard are met, and if correct documentation is not received, the permit cannot be processed.
2. Original documents are not required to issue the permit. The permit is issued pursuant to the Biosecurity Act, 1993
3. Send your application and documents via email attachment(s) where possible, although fax and post are acceptable. Use **only one method** as this will prevent import application duplication. **Please print clearly** – any errors may result in delayed processing or reissue of permit at importer's cost
4. Ensure you have **read and understood** both the [Import Health Standard](#) and the [Guidance Document for Cats and Dogs](#).
5. We have included the following table to help you when completing the permit application form

<p>Importer details The importer details must be the address where you intend to reside in New Zealand. Email: Your permit will be emailed to the provided email address(es). An email copy is acceptable for importation into New Zealand.</p>
<p>Description of animal(s) Multiple pets that are travelling and arriving at the same time can be listed on one import permit. Please ensure the microchip number is listed correctly on the import application, tests and treatment results. If your pet has more than one microchip, please list all microchips in the 'microchip number' field.</p>
<p>Exporter details The exporter details must be your international residential address. Country of export: The country your pet(s) has continuously resided in for six months prior to export to New Zealand.</p>
<p>Pet Transporter Company Details (if applicable) Please complete only if you are using a pet exporter (this is recommended)</p>
<p>Payment details & Importer Declaration Payment details must be signed by the cardholder. Importer declaration must be signed by the importer (not the agent).</p>
<p>Official Veterinarian Declaration (OVD) (page 5) The Official Vet Declaration of the import application must be signed by both an accredited vet, and an official government veterinarian. If they are the same person they must sign in both places. This page must also be endorsed by an official government stamp, and should be completed for each pet. NOTE: If you are coming from the USA, please shade the USDA embossed stamp with a pencil to make it visible for emailing.</p>
<p>Quarantine facilities (page 6) Contact the quarantine facilities for information on cost, services, visiting hours, etc. These are MPI approved facilities and are privately operated. Once you have selected the facility of your choice, you must submit the quarantine booking confirmation with your import application.</p>

How long is my permit valid for?

The import permit is valid for 10 days from the entry date. The entry date is based on the quarantine booking confirmation. Hence, you have a 10 day window to import your pet(s) provided all the tests and treatments are valid at the time of export to New Zealand.

Should your pet(s) be rescheduled to arrive earlier than the entry date or after the expiration date listed on the import permit, then you will need to apply for a new permit. If this is required, please send an email request for MPI to process a new permit. This email should include:

- An updated booking confirmation with the new arrival date.
- A copy of your existing permit.
- The payment details page of the permit application form (costs are detailed in the payment section of the application).

6. If your cat or dog is arriving by yacht/vessel

Please read the Import Health Standard and "Yachts" section in the Guidance Document.

Your import permit will be valid from the entry date for 30 days. However, you must notify the quarantine facility of any changes to your arrival date. This will allow the facility to make appropriate arrangements for your pet's arrival.

An import permit is not required if your pet has resided continuously in Australia for six months prior to sailing directly to New Zealand. Australian pets must meet all the requirements in the Veterinary Certificate for Cats and Dogs from Australia.

7. If you are importing an assistance or guide dog

Please read the Import Health Standard and "Assistance Dogs" section in the Guidance Document.

The Importer details on the import application should be the address where your assistance dog will be home quarantined. Hence, it is recommended your home quarantine location is arranged prior to submitting your application. You will need to contact MPI should the address change.

There is no charge for an assistance dog import permit. Your import permit will be valid for 30 days from the entry date.

APPLICATION CHECKLIST – Please read

Cats and dogs from category 3 countries

- Signed Official Veterinarian Declaration (OVD)** (page 5).
Please ensure the declaration has been **signed, stamped** and **fully** completed. If the Official Vet is the same person as the Registered Vet, please have them sign in both places on the form.
- A copy of the rabies blood test lab report**
Test results from a **government approved laboratory** for the rabies titre test (measures the level of rabies antibodies in the blood). Valid between 3-24 months prior to date of shipment.
- Two most recent rabies vaccination certificates/records**
NOTE: If the primary vaccination is between 6-12 months prior to import only one record required
Certificates/records must include:
 - Microchip number of animal(s) – please have the vet **add number** to the relevant page (passport, certificate or letter) and **sign in full underneath** if there is no link between rabies vaccination and microchip number
 - Rabies vaccination details (date administered, batch number, cover period of vaccine)
- Quarantine booking confirmation**
Please include **only** the booking confirmation letter – this can be obtained from one of the MPI-approved quarantine facilities listed on this form (page 6). The facility will issue you a letter confirming availability of space for the animal(s) at the time of importation.

Cats and dogs on yachts & assistance dogs

- For cats and dogs arriving on yachts**
Provide a copy of the log book showing that your cat or dog has only visited 'approved' countries for the six months immediately prior to arrival in New Zealand.
- For assistance dogs**
Official documentation from a member school of the International Federation of Guide Dog Schools or from a recognised and accredited assistance organisation that states that the dog has been in the service of its handler at and/or under the supervision of the school for at least six months prior to the date of importation.

Submitting your application form

Once you have all the requested documentation please submit by PDF in one scanned document. Include **ONLY** the documents requested. Scan in the following order and email to animal.imports@mpi.govt.nz. If we do not receive the PDF in the following order we may request that you resubmit it.

1. Completed, signed application form (2 pages without the OVD, and do not include these instructions)
2. Quarantine facility confirmation form
3. OVD for 1st Animal
4. Rabies titre test for 1st Animal
5. Rabies vaccine records for 1st Animal
6. Repeat steps 3-6 for each subsequent animal
7. [Where applicable] assistance dog official documentation

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Ministry for Primary Industries
Manatū Ahu Matua



OFFICE USE: DR

DOE

PERMIT APPLICATION FORM *Please print clearly*

Importer Details

First name:	
Surname:	
Mobile:	
Physical Address: <i>This must be a New Zealand residence</i>	New Zealand
Importer Email: <i>Must be active in New Zealand</i>	
Email: (Where permit will be sent)	

Description of Animals

Species ¹	Breed ²	Microchip Number ³	Age (years)	M/F ⁴	N/E ⁵

1. Must be members of the species *Canis familiaris* (domestic dog) or *Felis catus* (domestic cat).
2. Dogs of the following breeds or types (including crosses) cannot be imported into Zealand: American Pit Bull Terrier, Dogo Argentino, Japanese Tosa, Brazilian Fila, and Perro de Presa Canario.
3. Please include all microchips of each animal if they have more than one implanted
4. Male or Female
5. Neutered or Entire

Exporter Details *If you have a Pet Transporter their address will be on the permit as 'Exporter'*

Full name:			
Physical Address:	This must be importer's overseas residential address (not agent address)		
Country of export:		Phone:	
Email:		Mobile:	

Growing and Protecting New Zealand

OFFICIAL VETERINARIAN DECLARATION (OVD)
Rabies Vaccination and Rabies Titre Test

I, _____
(Name of Registered Veterinarian)

_____ at _____
(Employed by) (Address of Registered Veterinarian)

Declare that I **have seen** the rabies vaccination certificate and RNATT report.

The laboratory reporting the RNATT is government approved: **YES** **NO**

Name of government approved laboratory: _____

The microchip number that appears on the RNATT report is: _____

I have verified that the microchip implantation date is: _____

Blood sample taken for RNATT was drawn on _____ (Day/Month/Year).

(**Note:** To be eligible for import the date above must be **no less than three months and not more than 24 months** prior to the date of shipment)

The RNATT result is recorded as: _____ IU/ML

PLEASE NOTE:

In the case of a **primary vaccination**, the vaccination was given **not less than six months and not more than one year** prior to shipment, when the animal was at least three months old; OR if a **booster vaccination**, the vaccine was given **not more than one year** prior to shipment. The cat or dog was **implanted with a microchip prior to or at the same time as the rabies vaccination** used for import into New Zealand.

If a booster vaccination was given less than six months prior to shipment, the cat or dog must have had a microchip implanted prior to or at the same time as the previous rabies vaccination.

Dates of two most recent rabies vaccinations (only primary vaccination date required if administered between 6.-12 months prior to shipment)

_____ (Day/Month/Year)

_____ (Day/Month/Year)

Signature of Registered Veterinarian _____

Date Signed (Day/Month/Year): _____

Signature of Official Veterinarian* _____

Date Signed (Day/Month/Year): _____

Government stamp of exporting country

* **This form must be signed by your veterinarian, and then signed and stamped by an official veterinarian.** An official veterinarian is a veterinarian authorised by the government authority of your country (MPI equivalent) who can certify that the rabies blood test results and vaccination meet New Zealand import requirements. To locate an official veterinarian contact the appropriate government department in your country.

QUARANTINE FACILITIES

Please note: Cats and dogs must be quarantined at one of these MPI approved facilities. Other than officially recognised assistance dogs, there are no exceptions from this requirement.

For both cats and dogs

Qualified Pet Services

150 Airfield Road
Takanini
Auckland
New Zealand
Proprietors: Carol O'Neill
Ph +64 9 299 9539
Fax +64 9 299 9539
E-mail qualifiedpetservices@gmail.com
Website www.qualifiedpet.co.nz

Pethaven Quarantine Services

71a Homestead Road
RD 1 Pokeno
Auckland
New Zealand
Proprietor: Robyn van den Brink
Ph + 64 9 233 6301
Fax +64 9 233 6302
E-mail pethaven@xtra.co.nz
Website www.pethavenkennels.co.nz

Canterbury Quarantine Services Ltd

Highfield Road
Aylesbury
PO Box 23158
Christchurch
New Zealand
Proprietors: Mark and Karen Bayliss
Ph +64 3 318 1279
Fax +64 3 318 1289
Email wumba@xtra.co.nz
Website www.canterburyquarantine.co.nz

Auckland Quarantine Limited

235 Brookby Road
Rd 1
Manurewa
Auckland
New Zealand
Proprietor: Graeme Bell
Telephone: 09 216 6012
Email: info@aucklandquarantine.co.nz
Website: www.aucklandquarantine.co.nz

IMPORTER INFORMATION

Privacy Act 1993

The information on this form is required to enable the Director-General of the Ministry for Primary Industries, or a duly authorised delegate, to consider whether or not to issue a permit under the Biosecurity Act 1993.

The agency collecting and holding this information is: Animal Imports, Animal & Animal Products Directorate, Ministry for Primary Industries, Pastoral House, 25 The Terrace, PO Box 2526, Wellington 6140. Ph: +64 4 894 0100, Fax: +64 4 894 0733.

You have rights of access to, and correction of, personal information supplied in this form as provided by the information privacy principles in section 6 of the Privacy Act 1993. In addition, it is your responsibility to ensure that your consignments comply with the Hazardous Substances & New Organisms Act 1993, Convention of International Trade in Endangered Species requirements, and New Zealand Customs Service requirements.