

Biological Emissions Evidence Reference Group meeting

Venue: Federated Farmers, Level 6, Wellington Chambers, 154 Featherston Street, Wellington

Monday 12 June 2017, 9:00am – 2:30pm

In attendance	
Ben Temple – Treasury Chris Kerr – MPI (Co-Chair) Damien Farrelly – Horticulture NZ Greg Sneath – Fertiliser Association Jeska McHugh – PorkNZ Kara Lok – DairyNZ (Co-Chair)	Kelly Forster – MfE Lindsay Fung – DINZ Milena Scott – MPI (Observer) Nick Clark – Fed Farmers Victoria Lamb – Beef+Lamb NZ

Apologies: Anna Broadhurst (MFAT), Francesca Eggleton (Fonterra), Jamie Kerr (MBIE), Paul Goldstone (Meat Industry Assoc.), Whaimutu Dewes (CC Iwi Leaders Group)

Guests: Angela Evans (MPI), Ben Richards (MPI), Chris Holland (MfE), Ivan Luketina (MPI)

9:00 – 9:15am	Introductions and updates <ul style="list-style-type: none"> • Update on existing projects • Productivity Commissions report back
9:15 – 9:35am	Procurement process outline and expectations <ul style="list-style-type: none"> • Angela Evans from MPI’s procurement team to go over essential info <ul style="list-style-type: none"> ○ Conflicts of interest ○ Role of Tender Evaluation Committee (TEC) members and chair(s) ○ Process followed during TEC and after
9:35 – 10:30am	RFQ scoring – 18397: Assessment of the costs and barriers of implementing various scenarios to mitigate biological emissions from agriculture <ul style="list-style-type: none"> • Discussion of individual scores • Group scoring • Preferred supplier chosen or next steps
10:30 – 10:45am	Morning tea
10:45 – 11:30am	RFQ scoring – 18398: Land use change as mitigation for climate change <ul style="list-style-type: none"> • Discussion of individual scores • Group scoring • Preferred supplier chosen or next steps
11:30 – 12:30pm	RFQ scoring – 18399: Assessing the nationwide economic impacts of farm level biological GHG emission mitigation options <ul style="list-style-type: none"> • Discussion of individual scores • Group scoring • Preferred supplier chosen or next steps
12:30 – 1:00pm	Lunch provided
1:00 – 1:30pm	Finalised choices and/or questions and approach to interviewing shortlisted suppliers

1:30 – 2:00pm	Budget contributions <ul style="list-style-type: none"> • Prepare to discuss/indicate your organisation’s budget allocation to the current prioritised projects
2:00 – 2:15pm	Dairy Action Plan update
2:15 – 2:30pm	Next steps and close <ul style="list-style-type: none"> • Action items • Next meeting?

Actions from previous meeting:

Number	Action	Status
1	Kelly to liaise with CCATWG about future joint meeting	In progress
2	All to reflect on existing list of research questions and confirm if there is anything missing	In progress
3	All to take away and consider 2 potential RFQs on projections and fiscal liability	Complete
4	Emily to circulate e-copy of presentation and info slide pack (not to be reproduced)	Complete
5	Chris to contact PCE with meeting request and list of potential questions BERG are interested in	In progress
6	Milena to schedule another BERG meeting for evaluation of RFQ responses	Complete
7	Victoria/Damian/Lindsay/Kara to update and re-circulate draft position narrative on usability of Overseer as a measuring, reporting, and advisory tool; All to confirm final text	In progress
8	Milena to update and re-circulate the draft context/disclaimer paragraph regarding BERG to use in all reports; All to confirm final text	Complete
9	Subcommittees to finalise and re-circulate RFQs for priority projects: Land-use, policy mechanics, and economic impacts (consider overlap and cost); All to confirm final text	Complete
10	Milena to re-circulate final revised draft of AgFirst report; All to confirm final text	Complete
11	Milena to circulate final draft of AgResearch report; All to confirm final text	Complete
12	Milena to circulate final draft of NZAGRC report to subcommittee for review	Complete
13	Milena to circulate draft interim synthesis report to committee	In progress
14	Kara/Chris to draft progress email to BERG Governance Board, including their role in next steps	Complete
15	B&L, Feds, and DINZ to meet with MfE/MPI to scope out a potential parallel Action Plans	In progress
16	Chris to look into next stage of OVERSEER analysis through NZAGRC	In progress
17	Phil W to provide rough estimate of how much riparian/shelterbelt/etc. planting could add up to as an offset towards emissions	In progress
18	Anna B to collect info of actions of other countries internationally and how this relates to NZ; Peter E to do in-house analysis of info	In progress