

**IEMRS Implementation Advisory Group (IAG) Meeting 1**  
**6 June 2017**  
**Meeting Minutes**

<b>Members</b>	Simon Watt (Chair), Bryan Wilson, Stuart Anderson, Amanda Leathers, Laws Lawson, Michael Looker, Josh Barclay, Rob Domanski, Jeremy Cooper, Rosemary Hurst, Karen Baird, Jeremy Helson, Daryl Sykes (for Mark Edwards), George Clement	
<b>Other MPI Officials in attendance</b>	Idil Kaplan, Sylvie Ots	
<b>Apologies</b>	Lesley Campbell, Mark Edwards, Matthew Perkins	
<b>Item</b>	<b>Discussion and agreed points</b>	<b>Actions</b>
<b>1. Welcome and introductions</b>	<p>The Chair welcomed the members.</p> <p>Each member introduced themselves.</p>	
<b>2. Terms of Reference, including agreeing membership fit-for-purpose</b>	<p>It was agreed that this is an advisory group, rather than a decision-making group; a forum for stakeholders and MPI to engage and offer constructive advice.</p> <p>There was some concern that clause 2.2b (Purpose of the group) could suggest members should actively promote IEMRS. Some members felt uncomfortable about this.</p> <p>It was suggested that clause 7.3 (Consensus) should be removed as there should be no need for the group to take votes.</p> <p>With regards to clause 8.4b (Media), it was agreed that there should be a collective agreement by the group before release of a media statement by the group, on matters related to the Terms of Reference of this group.</p> <p>Suggestions for additional membership:</p> <ul style="list-style-type: none"> <li>• DOC</li> <li>• ECO</li> <li>• NZ Recreational Fishing Council</li> </ul>	<ol style="list-style-type: none"> <li>1. MPI in consultation with the Chair to consider the membership suggestions and advise the group of any additional members, by the next meeting.</li> <li>2. MPI to amend the draft Terms of Reference as per comments and bring back to the next meeting for agreement.</li> <li>3. MPI to request details of members' affiliations in</li> </ol>

	<p>MPI will keep a register to ensure that the group is aware of any affiliations members may have, and clause 9 (Conflicts of Interest) should be amended by scaling it back to reflect the nature of the group.</p> <p>It was agreed that what is talked about in these meetings could be discussed, within the members' organisations.</p> <p>It was suggested that a high-level version of minutes from each meeting to be made accessible to the public through MPI's website, for transparency.</p>	<p>order to compile a register of interests.</p>
<p><b>3. IEMRS Overview and update</b></p>	<p>MPI are working through an IEMRS Implementation plan – to get IEMRS up and running.</p> <p>The importance of getting out as much information to suppliers who wish to design logbooks, was emphasised. MPI have had on-going engagement with key suppliers, advising them of specifications and allowing them to provide solutions.</p> <p>There was a query around the accessibility of data, for researchers. It was agreed that ways of making data more accessible should be addressed in a future meeting, with the group.</p> <p>MPI is in the process of determining which fields are required for reporting. It was suggested that adding more fields for data could be useful. It was suggested that a discussion on options for this with the group can be addressed in a subsequent meeting.</p> <p>MPI agreed to provide the group with the draft specifications which have been given to suppliers.</p> <p>An update was provided on the consultation process for circulars.</p>	<p>4. MPI to provide members with draft specifications, provided to suppliers.</p>
<p><b>4. Role of Technical Working Group vs Implementation Advisory Group</b></p>	<p>It was reiterated that this group's main focus is on implementing IEMRS, while the Technical Working Group's main focus is for MPI to work at a technical level with industry, to be alerted to design/development/implementation issues and for the group to collectively find solutions.</p>	

	It was agreed that there needs to be more clarity around what the technical requirements are and also what the core data requirements are.	
<b>5. Technical Working Group (TWG) Chair's report back</b>	<p>The Chair of the IEMRS Technical Working Group gave an update on the group's first meeting (2 June).</p> <p>There were two areas of concern:</p> <ul style="list-style-type: none"> <li>• Transmission of data</li> <li>• The frequency of the transmission of data</li> </ul> <p>MPI is working through these two areas.</p> <p>The specifications and regulations for cameras have not yet been agreed on. At present, the main focus is on catch recording and reporting.</p> <p>The Chair also noted that a number of the individual members of the TWG (through the exposure drafts process) had given generally positive feedback that the regulations and specifications made good sense.</p>	
<b>6. Set forward agenda and next meeting date.</b>	<p>Suggestions for forward agenda:</p> <ul style="list-style-type: none"> <li>• The accessibility of data</li> <li>• Options for additional data fields</li> <li>• The cost-benefits of IEMRS</li> </ul> <p>It was agreed that the IEMRS Implementation Advisory Group will meet every four weeks where practically possible, after the IEMRS Technical Working Group have had their monthly meetings.</p>	<p>5. MPI to schedule the next meeting</p> <p>6. Minutes from this meeting to be emailed to members</p>

**Next meeting is scheduled for Tuesday 27 June, 2 – 4 pm.**