



## MEMORANDUM

<b>To</b>	Wharf operators registered under the Wharf RCS
<b>CC</b>	Tony Zohrab, Mary Western – Standards Group Chris Mawson, Piers Harrison – NZFSA VA Lindsay Nicholls, CIG
<b>Date</b>	<b>2 September 2010</b>
<b>From</b>	Judy Barker, Assistant Director (Production, Processing and Sale) – Standards Group
<b>Subject</b>	<b>RCS Template for the Handling of Animal Material and Product at Wharves (Wharf RCS Template)</b>

### Summary

This wharf RCS template provides a simple way for wharf operators who are registered under the 'Regulated Control Scheme – Handling of Animal Products and Animal Material at Wharves)' (Wharf RCS), to meet the requirements of this RCS.

Electronic copies of the wharf RCS template are available on the 'Wharves' subject page on the NZFSA web site at <http://www.nzfsa.govt.nz/animalproducts/subject/wharves/index.htm>.

### Background

The handling of animal material and animal product, where they are for human or animal consumption and are **for export with an official assurance**, at port facilities must be covered under either:

- the 'Regulated Control Scheme – Handling of Animal Products and Animal Material at Wharves'; or
- a registered risk management programme (RMP).

This wharf RCS template is based on the draft version of the template that has previously been circulated directly to you. Only minor changes have been made and these have been highlighted in yellow. In addition, an associated guidance document has also been developed.

### Update / Use

If you wish to use the wharf RCS template you must either complete the template or ensure that your own procedures meet the requirements outlined RCS template. When you do this you should read the template in conjunction with the 'Guidance for the use of the Wharf Regulated Control Scheme Template'.

You **do not** need to submit your RCS documented system (i.e. the completed RCS template) to NZFSA.

You **do** need to comply with all the requirements and procedures given in the template, including those in the attachments. This includes recording details as mentioned. The notes provided in boxes are not mandatory requirements – they are just explanatory notes or recommendations.

Your RCS documented system will be subject to verification on a routine basis. Your verifier will be in contact with you in due course regarding this. Verification will be further explained in 'Frequently Asked Questions' that are currently being developed. These will appear on the 'Wharves' subject page on the NZFSA web site at <http://www.nzfsa.govt.nz/animalproducts/subject/wharves/index.htm>.

If you have any queries regarding the use of the wharf RCS template please contact either:

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Email: [sheryl.tuck@nzfsa.govt.nz](mailto:sheryl.tuck@nzfsa.govt.nz)

or

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Who are both specialist advisors in the Standards Group of NZFSA.

Alternatively, responses can be mailed to them at:

Standards Group

New Zealand Food Safety Authority

P O Box 2835

WELLINGTON

Yours faithfully

[signed]

Judy Barker

Assistant Director (Production, Processing and Sale)

Standards Group