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| **Unwanted Organism Permission Application Form**  Application for permission to carry out activities relating to unwanted organisms that are prohibited under section 52 and/or section 53 of the Biosecurity Act 1993. |

***Note:*** *Not all pest organisms are determined to be Unwanted Organisms. If you are unsure as to whether an organism is an unwanted organism, refer to* [*https://pierpestregister.mpi.govt.nz/PestsRegister/ImportCommodity/*](https://pierpestregister.mpi.govt.nz/PestsRegister/ImportCommodity/) *or contact* [*info@mpi.govt.nz*](mailto:info@mpi.govt.nz)*. For permission to commercially harvest undaria, refer to the Unwanted Organism Application Form for the Commercial Harvest of Undaria pinnatifida at* [*https://www.mpi.govt.nz/biosecurity/how-to-find-report-and-prevent-pests-and-diseases/handling-unwanted-organisms/*](https://www.mpi.govt.nz/biosecurity/how-to-find-report-and-prevent-pests-and-diseases/handling-unwanted-organisms/)

## APPLICATION REQUIREMENTS

*Read this important information on making your application to the Ministry for Primary Industries (MPI) for permission under section 52 and/or section 53 of the Biosecurity Act 1993 relating to Unwanted Organisms.*

1. The information you provide in this application form will be used by a MPI Chief Technical Officer to decide whether to give you permission to carry out activities involving Unwanted Organisms that are otherwise prohibited under sections 52 and/or 53 of the Biosecurity Act 1993:

***Under section 52 of the Biosecurity Act 1993***

*No person shall knowingly communicate, cause to be communicated, release, or cause to be released or otherwise spread any pest or unwanted organism except*

1. *In the course of and in accordance with a pest management strategy; or*
2. *As provided in an emergency regulation made under section 150 of the Act; or*
3. *For a scientific purpose carried out with the authority of the Minister; or*
4. *As permitted either generally or specifically by a chief technical officer.*

***Under section 53 of the Biosecurity Act 1993***

*(1) The owner or person in charge of an organism which that person knows or suspects constitutes, contains, or harbours a pest or unwanted organism must not*

1. *Cause or permit that organism to be in a place where organisms are offered for sale or are exhibited; or*
2. *Sell or offer that organism for sale; or*
3. *Propagate, breed or multiply the pest or unwanted organism or otherwise act in such a manner as is likely to encourage or cause the propagation, breeding or multiplication of the pest or unwanted organism.*

*(2) A chief technical officer may permit an owner or person in charge of an organism to carry out an act otherwise prohibited by this section. A permission may be general or specific.*

1. Expected processing time for this type of application is approximately 20 working days, upon receipt of completed information. Your application will not proceed until all information is provided. You may face delays in your application being processed if you do not provide all the information requested in this form. MPI will let you know if you have provided an incomplete application form. MPI will inform you if processing is expected to take more than 20 working days.
2. Take the time to complete every section of this form and provide as much detail as possible. If there are any unknowns or uncertainties regarding any information, set these out clearly in your application. If you provide incorrect or incomplete information, this may result in your permission (if given) being revoked.
3. It is your responsibility to consult with everyone who may be affected by your proposed activity with the unwanted organism(s) prior to submitting this application form to MPI.
4. A permission under section 52 and/or 53 of the Biosecurity Act 1993 does not exempt you or any other person from any other legal requirements, including but not limited to; the Hazardous Substances and New Organisms Act 1996, Regional Pest Management Plans and National Pest Management Plans (under the Biosecurity Act 1993).
5. If you breach section 52 and/or 53 of the Biosecurity Act 1993 or if you do not comply with the conditions of a permission issued to you, you commit an offence under the Biosecurity Act 1993 and if convicted you may be liable to imprisonment for a term not exceeding 5 years and/or a fine up to $100,000 (individuals), or $200,000 (corporation).

Send your completed application form and any questions relating to the completion of this form to [info@mpi.govt.nz](mailto:info@mpi.govt.nz)

**You must fill in all the boxes in this application form. Instructions are provided in italic.**

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| Applicant Contact Details *Clearly specify below if the application is for a private individual/group of individuals or for an organisation, (i.e., company, regional council, government department or research facility).* | |
| **Name of Applicant’s:**  *Name the person that MPI can contact to query information in this application form.*  *List all persons to be named as permission holders or the organisation to be named as the permission holder.* | Main contact person: Click or tap here to enter text.  Other persons to be named as permission holders (if applicable): Click or tap here to enter text.  Organisation to be named as the permission holder (if applicable): Click or tap here to enter text. |
| **Applicant’s contact details:**  *Contact details for the main contact person named above.* | Contact number: Click or tap here to enter text.  Email address:Click or tap here to enter text. |
| **Individual or Organisation and address:**  *Provide the postal address for the individual or organisation.* | Individual or Organisation name: Click or tap here to enter text.  Physical address: Click or tap here to enter text.  Postal address: Click or tap here to enter text. |

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| 1.0 - Information on the Organism(s) *If this application is for multiple species, detail each organism separately within each section. An appended document (spreadsheet or table) for multiple species is acceptable.* | |
| **1.1 Scientific name (genus, species):**  *Provide the most up to date taxonomic classification.* | Click or tap here to enter text. |
| **1.2 Taxonomic Classification (class, order, family & any strains, variants, or forms):**  *Provide the most up to date taxonomic classification.* | Click or tap here to enter text. |
| **1.3 Synonyms:**  *Provide any other scientific names by which the organism(s) is known.* | Click or tap here to enter text. |
| **1.4 Common name:**  *Provide all known common names.* | Click or tap here to enter text. |
| **1.5 Distribution within New Zealand, if present:**  *Write in paragraph format. Provide a map of locations if possible.* | Click or tap here to enter text. |
| **1.6 Description of organism(s):**  *Describe the characteristics i.e., growth form of the organism(s).* | Click or tap here to enter text. |
| **1.7 State of organism(s) (whole, germplasm, seed, spore etc.):**  *Describe if you will be using the entire organism(s) or which part(s) of the organism(s) you seek permission to use.* | Click or tap here to enter text. |
| **1.8 Adverse effects or impacts of the organism(s):**  *Write in paragraph format and supply references if available.*  *Explain what type of organism(s) it is, its reproductive ability, its pest status and why it is a pest, what the pest qualities of this organism are.* | Click or tap here to enter text. |

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| 2.0 - Other legislation and regulation | |
| **2.1 Is the organism(s) included in a Regional Pest Management Plan (RPMP)?**  *List which RPMP the organism(s) is included in, specifically noting whether the organism(s) are included in the RPMP for the area where you are requesting to do the work.*  *RPMP’s are available on each Regional Councils website.* | Click or tap here to enter text. |
| ***Important:*** *If the organism(s) is included in the Regional Pest Management Plan (RPMP) for the region(s) of the proposed activity, you may need an approval or exemption from the Regional Council. Ensure you have checked with and received the correct approval or exemption before making this application.*  **Append the approval and/or exemption (including correspondence and contact details) from the relevant regional council(s) to this application.** | |
| **2.2 Is the organism(s) included in any National Pest Management Strategy (NPMS), or other management strategy /programme?** | Click or tap here to enter text. |
| **2.3 Is the organism(s) a Notifiable Organism?**  *To see if the organism(s) for which you are applying are Notifiable check the following website:*  [*https://pierpestregister.mpi.govt.nz/PestsRegister/ImportCommodity/*](https://pierpestregister.mpi.govt.nz/PestsRegister/ImportCommodity/) | Click or tap here to enter text. |
| **2.4 New Organism(s) - Does your request cover any of the following as defined by the ‘Hazardous Substances & New Organisms Act 1996’?**  *Select all that applies:*  an organism belonging to a species that was not present in New Zealand immediately before 29 July 1998;  an organism belonging to a species, subspecies, infrasubspecies, variety, strain, or cultivar prescribed as a risk species, where that organism was not present in New Zealand at the time the relevant regulation was made;  an organism for which a containment approval has been given under the Hazardous Substances & New Organisms Act 1996;  an organism for which a conditional release approval has been given;  a qualifying organism approved for release with controls;  a genetically modified organism; or  an organism that belongs to a species, subspecies, infrasubspecies, variety, strain, or cultivar that has been eradicated from New Zealand.  If yes, append the Environmental Protection Authority decision document and/or approval to this application. | |

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| 3.0 - Reason for applying for the Permission | |
| **3.1 Tick all that may apply to your proposed activity:**  Section 52 communicate the unwanted organism(s)  Section 52 release the unwanted organism(s)  Section 53 cause or permit the unwanted organism(s) to be in a place where organisms are offered for sale or are exhibited  Section 53 sell or offer for sale the unwanted organism(s)  Section 53 exhibit the unwanted organism(s)  Section 53 propagate / multiply / breed the unwanted organism(s)  *Refer to the full description of sections 52 and/or 53 of the Biosecurity Act 1993* [*https://www.legislation.govt.nz/act/public/1993/0095/latest/DLM314623.html*](https://www.legislation.govt.nz/act/public/1993/0095/latest/DLM314623.html) | |
| **3.2 What is the reason for/purpose of the permission?**  *Write in paragraph format the purpose you want to have a permission to handle an Unwanted Organism i.e., for education, research, pest management etc.* | Click or tap here to enter text. |
| **3.3 If the reason/purpose is for research, describe the purpose of the research in full:**  *Write in paragraph format or provide an outline proposal of the research.* | Click or tap here to enter text. |
| **3.4 What biosecurity benefits could result from allowing this activity to occur?**  *Set out the potential benefits to any natural and physical resources, such as land, water, plants, animals, structures, or human health.* | Click or tap here to enter text. |
| **3.5 What is the duration of the permission and activity?**  *What is the start and finish date of the activity?*  *List all activities and time frames for each if applicable, e.g., collection of organism, research in lab, disposal.*  *Ensure that disposal at the completion of the project is incorporated in the date duration.* | Click or tap here to enter text. |

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| 4.0 - Collection, Containment and Disposal *Ensure all instructions are addressed in your answers.* | |
| **4.1 Where will the organism(s) be obtained?**  *Record all sources and locations e.g., if marine, from which coasts or bays will the organism be collected, if freshwater, from which parts of which waterways and if terrestrial, from which sites or tracts of land?*  *Provide a map of collection sites if possible.* | Harvest or collection locations: Click or tap here to enter text. |
| **4.2 How will organism(s) be obtained?**  *What methods will be involved in the collection?*  *Include all equipment to be used for the collection and disinfection methods to reduce the potential spread of the organism.* | Click or tap here to enter text. |
| **4.3 How will the organism(s) be transported?**  *Provide a full description of how the organism will be moved, including containment mechanisms, e.g., ‘secure storage containers/crates will be used when transporting the organism’, and details of the travel route.*  *Explain if the organism is found all along the travel route or if your transport route will take you through areas where the organism is not present. Provide photos if possible and note down any areas of uncertainty.*  *Who do you intend to transport the organism – yourself, organisation staff or using a transport company or courier?* | Click or tap here to enter text. |
| **4.4 Describe all facilities in which the organism(s) is to be contained throughout the proposed activity:**  This section is applicable if you are planning to hold the organism outside of its natural environment. If your application does not involve a containment facility, explain why and where you will be carrying out the work.   * Describe where the organism is to be contained, including physical address, what the facility looks like, what measures the facility has to stop the organism escaping. Provide any details on facility accreditations (i.e., Physical Containment Level 1, Transitional Facility). * Describe how the organism(s) will be securely contained within each facility. Provide photos if possible.  Declare any areas of uncertainty. | Containment facilities and/or research facilities: Click or tap here to enter text.  Exhibition locations: Click or tap here to enter text.  Other: Click or tap here to enter text. |
| **4.5 How will the organism(s) be disposed of?**   * Describe the disposal methods for the organism(s) disposal once the activity has been completed. (e.g., spraying with x herbicide and then incineration to make non-viable) * Specify if the organism(s) will be made non-viable (e.g., heat, freeze or chemical treatment) before disposal or, if not, how the organism will be secured to prevent it re-entering the environment once disposed (e.g. sealed in zip-lock bag). * Include the location of where disposal will be carried out, (e.g., ‘incinerated remains will be placed in the deep fill landfill at x). * Declare any areas of uncertainty. | Click or tap here to enter text. |
| **4.6 Management options to prevent organism(s) spreading in case of escape**   * What is the procedure to try to manage the organism(s) should it escape while in your care? Provide details of management options to be used should escape occur during collection, transportation, at the containment facility or at an exhibition site. * If you do not intend to manage the organism(s) if it escaped, explain why not. | Click or tap here to enter text. |

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| 5.0 - Potential risks | |
| **5.1 What is the likelihood of the organism(s) establishing a new, self-sustaining population should it escape?**  *Explain the reproductive ability of the organism and its ability to form self-sustaining populations.* | Click or tap here to enter text. |
| **5.2 What other adverse effects could result from allowing this activity to occur?**  *Set out any potential risks e.g., environmental, economic, social, health or cultural risks.* | Click or tap here to enter text. |

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| 6.0 - Consultation and supporting information | |
| **6.1 Are there any implications for Māori and/or their taonga?**  *What taonga species and/or customary management tools could be positively or negatively affected by the proposed activity? Could this activity adversely impact indigenous species? If so, how?* | Click or tap here to enter text. |
| **6.2 List all parties that may be potentially affected by the proposed activity**  *List all persons that may be potentially affected by the proposed activity, e.g., any laboratories or contractors who may be involved.*  *Note that is your responsibility to consult with parties who may be affected by your proposed activity with the unwanted organism(s) prior to submitting this application form to MPI. We may request you consult with specific parties.* |  |
| **6.3 List all parties consulted with**  *List all parties you have consulted regarding this application, e.g., Central and Local Government Agencies, Iwi, etc.*  *Contact details of these people is also required.* | Click or tap here to enter text. |
| **6.4 What was the outcome of consultation with potentially affected parties?**  *Where possible append the comments, correspondence and approvals related to the activity (i.e. from Department of Conservation, Environmental Protection Authority, Fisheries NZ (MPI) etc.)* | Click or tap here to enter text. |
| **6.5 Is there any additional information or comments that you wish to provide?**  *Append literature, maps, photos or internet links that apply to this application form or that you have referred to or used as references in this application.* | Click or tap here to enter text. |

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| Applicant Declaration | |
| I understand that it is my responsibility to ensure that this application complies with any other relevant legislation.  I agree to follow the conditions of any permission granted.  I declare that the information provided in this application is true, complete, and accurate to the best of my knowledge. | |
| **Signature of Applicant:**  *(electronic signature is acceptable)* | **Date:** Click or tap to enter a date. |
| **Print full name:** Click or tap here to enter text. | |

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| Collection of Information |
| **Privacy Act 2020:** The information on this form is being collected to enable a Chief Technical Officer to consider whether or not to issue permission for the proposed activity under section 52 and/or section 53 of the Biosecurity Act 1993. The agency collecting and holding this information is: Ministry for Primary Industries, Charles Ferguson Building,34-38 Bowen St, PO Box 2526, Wellington. Ph: 0800 00 83 33. You have rights of access to, and to request correction of, personal information supplied in this form as provided by the information privacy principles set out in section 22 of the Privacy Act 2020. Official Information Act 1982: All information provided to MPI for the purposes of considering whether or not to issue permission for the proposed activity under section 52 and/or section 53 of the Biosecurity Act 1993 is official information and subject to the Official Information Act 1982. If a request is made under that Act for information you have provided in this application, MPI will consider any such request taking into account its obligations under the Official Information Act 1982 and any other applicable legislation. |

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| MPI Assessor use only | |
| Application declaration signed by applicant  Potentially affected parties have been consulted with by the applicant  Appendices to application received | |
| **Date Application received** | Click or tap to enter a date. |
| **Further information required and received** | Click or tap here to enter text. |
| **Assessor name** | Click or tap here to enter text. |
| **Identifier code** | Click or tap here to enter text. |