

**Please Read Import Permit Application Checklist Please Read**

**Cats and Dogs from Category 3 Countries**

Ensure you have all the documentation listed below prior to applying for a permit. **Documentation errors may result in import delay and your application being declined (with no refund).** Sample documents are attached to this checklist.

See the [import health standard](#) and [guidance document](#) for full details on what is required to import your cat or dog into New Zealand.

See also this [support document and checklist \(cat\)](#) for help preparing your cat, or this [support document and checklist \(dog\)](#) for help preparing your dog for import into New Zealand.

**Commented [A11]:**

Please ensure you read this document thoroughly.

The cost of the permit covers the assessment of documentation, processing of the application, and authorisation.

If the documentation is incorrectly completed, or does not meet the requirements as listed in this checklist and outlined in the sample documents, **we will decline the permit (at your cost)** and it will have to be submitted again correctly.

After reading through this document if you still need clarification, contact [animal.imports@mpi.govt.nz](mailto:animal.imports@mpi.govt.nz)

<input type="checkbox"/>	<p><b>Signed official veterinarian declaration (OVD)</b> The <a href="#">official vet declaration</a> must be <b>signed, stamped, fully and correctly</b> completed. If the <i>Official Veterinarian</i> is the same person as the <i>Registered Veterinarian</i>, they must sign in both places on the form.</p>
<input type="checkbox"/>	<p><b>Rabies blood test laboratory report</b> Provide a copy of the rabies titre test results provided by a <b>government approved laboratory</b>. This test measures the level of rabies antibodies in the blood. The results must be <math>\geq 0.5</math> IU/ml for import. The titration test is valid between 3-24 months prior to date of shipment. Entry is no earlier than three months from blood draw date. <b>This requirement is mandatory and cannot be waived.</b></p>
<input type="checkbox"/>	<p><b>Two most recent valid rabies vaccination records</b> For the purposes of import into NZ the vaccination is considered valid if the animal had a microchip implanted <b>prior to or at the time</b> of the primary rabies vaccination. Only send rabies vaccination information. We do not require details of other vaccinations, or a full copy of the booklet, <b>only the rabies vaccination information.</b></p> <p>If the primary vaccination is between 6-12 months prior to import <b>only one record is required</b> The rabies certificate/record <b>must</b> include:</p> <ul style="list-style-type: none"> <li>• Microchip number of animal(s):             <ul style="list-style-type: none"> <li>- If there is no link between rabies vaccination and microchip number on the record, have the vet <b>add the microchip number</b> to the relevant page (pet passport, certificate or letter) and <b>sign in full underneath</b></li> <li>- If there is a unique page number (similar to a human passport), include the page with microchip number, and page with relevant rabies vaccinations only (no other pages are required)</li> </ul> </li> <li>• Rabies vaccination details:             <ul style="list-style-type: none"> <li>- Date the vaccination was administered</li> <li>- Duration of immunity (1, 2 or 3 years)</li> <li>- Batch number</li> <li>- Expiry date of vaccination batch</li> </ul> </li> </ul>
<input type="checkbox"/>	<p><b>Quarantine facility booking confirmation</b> Include the <b>signed</b> booking confirmation letter – this can be obtained from one of the <a href="#">MPI approved quarantine facilities</a>. The facility will issue you a letter confirming availability of space for the animal(s) at the time of importation.</p>

**Cats and dogs on yachts & assistance dogs**

<input type="checkbox"/>	<p><b>For cats and dogs arriving on yachts</b> Provide a copy of the log book showing that your cat or dog has only visited 'approved' countries for the six months immediately prior to arrival in New Zealand. See the <a href="#">support document (yachts)</a> when preparing your pet for entry into New Zealand.</p>
<input type="checkbox"/>	<p><b>For assistance dogs</b> Official documentation from a member school of the International Federation of Guide Dog Schools or from a recognised and accredited assistance organisation that states that the dog has been trained and certified by a recognised and accredited national and/or international organisation AND has been in the service of its handler at and/or under the supervision of the organisation for at least six months prior to the date of importation. For help preparing your assistance dog for entry into New Zealand see this <a href="#">support document (assistance dog)</a>.</p>

## OFFICIAL VETERINARIAN DECLARATION (OVD)

For  
Rabies Vaccination and Rabies Titre Test

**Commented [A12]: INSTRUCTIONS ON HOW THE OVD MUST BE COMPLETED**

**THIS IS FILLED BY YOUR VET AND SIGNED BY BOTH YOUR VET AND THE OFFICIAL VET**

Name of registered veterinarian \_\_\_\_\_

**Commented [A13]:** The name of the vet you use for your pet

Name of veterinary practice \_\_\_\_\_

**Commented [A14]:** Name of the Veterinary Practice where your vet works

Address of veterinary practice \_\_\_\_\_

**Commented [A15]:** Address of the practice where your vet works

I declare that I have sighted the rabies vaccination certificate(s) and the rabies neutralising antibody titration test (RNATT), or fluorescent antibody virus neutralization (FAVN) report, and confirm the information below is accurate to my knowledge:

Signature of registered veterinarian\* \_\_\_\_\_ Date Signed \_\_\_\_\_ (Day/Month/Year)

**Commented [A16]:** Your vet must sign here

Signature of official veterinarian \_\_\_\_\_ Date Signed \_\_\_\_\_ (Day/Month/Year)

NOTE: if your vet is also the official veterinarian, they must also sign in the space below as well

Ensure the official vet stamps in this box and no-where else on the form

\* This form must be signed by your veterinarian, and signed and stamped by an official veterinarian.

An official veterinarian is a veterinarian authorised by the government authority of your country (MPI equivalent) who is able to certify that the RNATT or FAVN test results and vaccination(s) meet the New Zealand import requirements. Contact the appropriate government department in your country for contact details of an official veterinarian.

**Commented [A17]:** The government approved vet must sign here

What information is required	Details of information required (complete this section)																													
<p><b>The laboratory reporting the RNATT or FAVN test is a government-approved laboratory</b> <i>Check with the Competent Authority in the country of export</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>																													
<p>Name of the government approved laboratory _____</p>	<p><b>Primary microchip number</b>  <table border="1" style="display: inline-table; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 20px;">1</td><td style="width: 20px;">2</td><td style="width: 20px;">3</td> <td style="width: 20px;">4</td><td style="width: 20px;">5</td><td style="width: 20px;">6</td> <td style="width: 20px;">7</td><td style="width: 20px;">8</td><td style="width: 20px;">9</td> <td style="width: 20px;">0</td><td style="width: 20px;">1</td><td style="width: 20px;">1</td> <td style="width: 20px;">1</td><td style="width: 20px;">2</td> </tr> </table> </p> <p>Second microchip number (where applicable)  <table border="1" style="display: inline-table; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 20px;">4</td><td style="width: 20px;">H</td><td style="width: 20px;">G</td> <td style="width: 20px;">1</td><td style="width: 20px;">3</td><td style="width: 20px;">4</td> <td style="width: 20px;">B</td><td style="width: 20px;">8</td><td style="width: 20px;">1</td> <td style="width: 20px;">D</td><td style="width: 20px;"></td><td style="width: 20px;"></td> <td style="width: 20px;"></td><td style="width: 20px;"></td><td style="width: 20px;"></td> </tr> </table> </p>	1	2	3	4	5	6	7	8	9	0	1	1	1	2	4	H	G	1	3	4	B	8	1	D					
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4	H	G	1	3	4	B	8	1	D																					
<p><b>Microchip number(s) as stated on the RNATT or FAVN report</b> <i>Check that this number is the same as the one on the vaccination booklet/certificate for the cat or dog</i></p>	<p><b>Microchip implantation date</b> <i>Ensure that the implantation/scanning date was prior to the relevant rabies vaccination dates, and the blood sampling date for the rabies titration test</i></p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #d9ead3;"> <th>Day</th><th>Month</th><th>Year</th></tr> </thead> <tbody> <tr> <td>01</td><td>July</td><td>2019</td></tr> </tbody> </table>	Day	Month	Year	01	July	2019																							
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<p><b>Date blood sample was drawn for RNATT or FAVN test.</b> <i>This date is on the laboratory report</i></p>	<p><b>RNATT or FAVN test result</b> <i>The test result as stated on the report is in international units</i></p> <p style="text-align: center;"> <table border="1" style="display: inline-table; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 20px;">3</td><td style="width: 20px;">.</td><td style="width: 20px;">4</td><td style="width: 20px;">2</td> </tr> </table> <span style="font-size: 1.2em;"> IU/ML</span> </p>	3	.	4	2																									
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<p><b>Dates of the two most recent rabies vaccinations</b> <i>The primary vaccination is given between six and twelve months prior to shipment when the cat or dog was at least 3 months old; or</i> <i>The booster vaccination is given not more than twelve months prior to shipment (as long as previous vaccination has not lapsed).</i></p>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #d9ead3;"> <th colspan="3">Vaccination date</th><th colspan="3">Duration of immunity (tick)</th></tr> <tr style="background-color: #d9ead3;"> <th>Day</th><th>Month</th><th>Year</th><th>1 year</th><th>2 years</th><th>3 years</th></tr> </thead> <tbody> <tr> <td>01</td><td>July</td><td>2019</td><td></td><td></td><td>✓</td></tr> <tr> <td>05</td><td>June</td><td>2020</td><td></td><td></td><td>✓</td></tr> </tbody> </table>	Vaccination date			Duration of immunity (tick)			Day	Month	Year	1 year	2 years	3 years	01	July	2019			✓	05	June	2020			✓					
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**Commented [A18]:** The Competent Authority (the equivalent of MPI in exporting country) can provide you with a list of government approved laboratories

**Commented [A19]:** This number must be on all documentation related to tests, treatments and vaccinations related to import

**Commented [A110]:** The microchip must have been implanted prior to the rabies vaccinations used for import, and the blood sample date for the titration test

NOTE: Entry will be delayed if this is not completed as per the requirements in the import health standard  
We may ask for proof of implantation date so please have this available if requested

**Commented [A111]:** We recommend the blood draw is done 3-4 weeks after the primary vaccination if the animal has only had a primary vaccination

**Commented [A112]:** This result must be greater than or equal to .5 IU/ML. The result for your animal is on the laboratory form

**Commented [A113]:** Any rabies vaccinations given prior to the microchip implantation date are not valid for import and should not be noted here.

Only a valid primary rabies vaccination, or the two most recent rabies vaccination dates go here.

## SAMPLE DOCUMENTS

The following pages are a **example only** of the document types we receive. Although yours may look different the information on them should be the **same**.

### Titration test laboratory report

This **report** details the levels of antibodies in the blood as a result of being vaccinated for rabies. Different laboratories around the world have different forms, but they all have the same information.

**Commented [AI14]:** Each document we have requested should have the microchip number, clear information and an authorising signature (vet, official vet, or technician)

**Commented [AI15]:** This is one type of laboratory report we get for importing from category 3 countries. This information goes on the OVD.


The key information we need from this report are the details relevant to each individual animal (redacted in this document for privacy reasons).

The titration test must be for international travel (as opposed to a different test they do for domestic travel).

It must have the following information on it:

- Microchip number of cat or dog (redacted)
- Date of blood sampling (31/07/2019)
- Titration result ( $\geq 3.42$ )
- Signed by the technician

**ACTION:** When you get this report, check that the microchip number is accurate and that the titre result is above 0.5 IU/ML. If it is below this level, the animal will need to be revaccinated for rabies, and the titration test repeated. This will delay entry.



Animal and Plant Health Agency (APHA)

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Falkland Island Government  
The Department of Agriculture  
Bypass Road  
Stanley  
Falkland Islands

Phone Number: [REDACTED]  
Fax Number: [REDACTED]  
Customer Number: [REDACTED]

APHA Submission Ref: [REDACTED]  
Sender's Submission Ref: [REDACTED]  
Date Received: [REDACTED]  
Owner: [REDACTED]  
Sender: Falkland Island Government  
Species: Dog  
Breed: Cavalier King Charles Spaniel  
Country Of Destination: United Kingdom  
Lab Reference: N/A  
Date of Sampling: 31/07/2019  
Samples: Serum x 1

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**Rabies Diagnostic Test Report: 1 (Final)**

Contract	Test Code	Test(s) requested
UT1723	TC0712	FAVN for Rabies antibodies in Dogs and Cats for PETS

APHA ID/ Sender ID	TC0712
[REDACTED]	Titre (IU/ml) <b><math>\geq 3.42</math></b>

**NOTE:**  
A test titre of 0.5 IU/ml or above indicates that the dog or cat has an acceptable rabies antibody level.

**Charging Preview**

Contract	Service	Service Description	Unit Price	Qty	Total
[REDACTED]	[REDACTED]	Rabies in Dogs & Cats - PETS	£50.60	1	£50.60


This is **NOT** an INVOICE and is subject to amendment.  
The charge for this laboratory work is £50.60 plus VAT (if applicable)

[REDACTED SIGNATURE]

2 August 2019

† = Not UKAS accredited.  
‡ = Test sub-contracted.  
§ = Accredited under Flexible Scope.  
Comments and interpretations are outside the scope of UKAS accreditation.

Email reports from APHA are sent with due caution, and are acceptable to Defra and the RCVS as appropriate for International Trade Certification purposes.  
In case of query, please contact lab.services@apha.gov.uk



Page 1 of 1

Blood sampling date: this is the date the blood was drawn from your animal. This date goes on the OVD

Microchip number [redacted for privacy reasons]

Result must be  $\geq 0.5$  IU/ml for entry into NZ.  
If the result is less than this the animal will need to be revaccinated and the titration test repeated

Signed by the technician of the lab. Some (not many) labs do not return the result with a signature

## Rabies Vaccination Records

There are 3 rabies vaccination records identified below. They represent the 3 of the 4 types of vaccination records we receive from around the world. Although there are many different styles, the presentation of them can be summed up in the examples below.

Identify which matches the type of record you have for your pet and ensure that all the information we require is present.

If you do not have any record that resembles the examples below, the 4<sup>th</sup> option is to get your vet to write a letter on vet letter head detailing the rabies records of your pet. The letter must state the following:

- Microchip number of your animal
- Rabies vaccination details:
  - o Date the vaccination was administered
  - o Duration of immunity (1, 2 or 3 years)
  - o Batch number
  - o Expiry date of vaccination batch
- Name and signature of your vet

### Example 1 – Vaccination booklet for your pet

Manufacturer and name of vaccine	Batch number	Vaccination date Valid until	Authorized Veterinarian
NOBIVAC RABIES A187 A01 Exp 30/11/16		18/12/14 18/12/17	[Redacted]
RABIVIN 1455124 18/12-2020		01/07/19 01/07/22	[Redacted]
ASTOAD1 12-2002		05/06/20 05/06/23	[Redacted]

Microchip number and vet signature [redacted for privacy reasons] have been added to the rabies vaccination page and signed by vet to verify that the microchip number (on separate booklet page) relates to these vaccination details.

#### Commented [A116]:

This is an image of a **pet vaccination booklet**. The microchip number is not usually on this page, nor does each page have a unique 'passport' number to link it to the microchip page.

**ACTION:** In this case the vet must add the microchip number to the page with the relevant rabies vaccinations and sign to verify the authenticity of the number to the vaccination.

**NOTE:** we only need the records for the 1 or 2 rabies vaccinations that are relevant to this import. We do not need any other vaccination information. We do not need any other pages of the booklet.

Example 2 – Rabies vaccination certificate

**Commented [AI17]:**  
A rabies **certificate** is often a stand-alone document that has the rabies vaccination information on it and is signed by the vet at the time of issue.

The certificate should have the following information for import purposes:

- Microchip number
- Date of rabies vaccination
- Duration of immunity (usually 1, 2 or 3 years – in case of this example the duration of immunity is 3 years, from 2020 to 2023)
- Signature of vet, and details of registration or qualifications

**ACTION:** Check that the microchip number is present and correct, and that the information is legible. If there is no microchip number on the certificate, the vet will need to add the number (if the animal was microchipped at the time of this vaccination), and sign to authenticate. Have this done prior to uploading the documents.

**NOTE:** If the microchip was not implanted at the time of the vaccination then it is invalid for the purposes of import.

**Rabies Certificate**

Client ID: Client Name Address:  Phone:	[Redacted]	Patient ID: [Redacted] Patient Name: Luca Species: Canine Breed: Bichon Frise Sex: Neutered Male Color: white Markings: Birthday: 09/09/2016 Weight: 14.40 pounds on 4/29/2020 Microchip ID: [Redacted]
Tag Number: [Redacted] Lot Number: [Redacted] Rabies Imrab 3 (inventory) Producer: Merial K / MLV / R: Killed Virus	Vaccination Date: 5/18/2020 Expiration Date: 5/18/2023	[Redacted]
Staff Name: License Number:	[Redacted]	[Redacted]

Microchip number [redacted for privacy reasons]

Vaccination date and duration of immunity (3 years)

Vet signature [redacted for privacy reasons]



## Quarantine booking form

A form similar to this one will be sent to you from the facility you choose. The form confirms the dates they are keeping free for your pet on entry into NZ.

If your dates of entry into NZ change, you will need to contact the quarantine facility and confirm with them that they can take your pet on the new date.


If your current permit to import is not valid for those dates, you will need to apply for a new permit (at the current cost of a permit). You will need to provide us with the following:

- Updated booking confirmation letter
- Copy of the permit
- Payment information

**Commented [A19]:** There are four MPI approved facilities in NZ.

The quarantine booking letter must have the entry and exit dates into quarantine and be signed by the operator of the facility.

We do not need your deposit receipt or quarantine request form. Just the booking confirmation letter given to you from the facility confirming the dates they have free for your animal

 canterbury  
**quarantine  
services**

1360 Highfield Rd  
RD1  
Christchurch 7671  
New Zealand  
Tel: +64 3 318 1279  
Email: info@canterburyquarantine.co.nz


**Quarantine Booking Confirmation Certificate**

Please accept this certificate as written confirmation that quarantine space is confirmed for your pet/s. A copy of this certificate must accompany your completed Import Permit application form which should be emailed to: animal.imports@mpi.govt.nz

Owners Name  
Overseas Address  
NZ Address  
Email

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Pet's Name\*  
Pet Dog  
Breed\* greyhound  
Colour\* black  
Sex Female  
Neutered Yes  
Date of Birth 15/08/2008  
Microchip Number  
Rabies Titre Test Date 27/02/2019  
Rabies Vaccination Date 9/01/2019  
Date booking required 12/07/2019 to 22/07/2019

Confirmed by:  Must be signed by the facility operator to confirm availability of space

Signed by:  Date: 29/05/2019  
(On behalf of Canterbury Quarantine Services 2011 Ltd)