



# Reporting and record-keeping obligations for owners of imported cattle, sheep, goats and deer

If you own cattle, sheep, goats or deer (ruminants) that were imported live or originated from imported embryos, you have reporting and record-keeping obligations to the Ministry for Primary Industries (MPI) under the **Biosecurity (Imported Animals, Embryos, and Semen Information) Regulations 1999**.

The Regulations list events that you must report to MPI. What these events are and when they must be reported to MPI are detailed below.

The information you provide to MPI assists in tracking these animals throughout their lives in New Zealand. This is important in the event of an exotic disease outbreak.

Note, reporting requirements apply to the animal only, **NOT** their offspring.

## Reporting death by illness

If your imported animal dies or is put down due to illness, you must report this to MPI by calling **0800 80 99 66**.

You must report this to MPI within four hours of learning of the animal's death.

While it is not a requirement, we also ask that you report the death of the animal to your veterinarian.

## Reporting other significant events

The following events relating to your imported animal(s) must be reported to MPI within **seven days** of occurring:

- death not caused by illness, e.g. injury, old age;
- slaughter (see more details in this pamphlet);
- missing animals;
- sale/change of ownership;
- home kill;
- IMPORTED-MPI ear tag is lost or too hard to read (see more details in this pamphlet).

To report these events, email [imported.animals2@mpi.govt.nz](mailto:imported.animals2@mpi.govt.nz) or call **04 894 0304**.

Note, you will need to provide the animal's MPI ear tag number and the details of the event you are reporting.

## Replacement IMPORTED-MPI ear tags

When you notify MPI that the IMPORTED-MPI ear tag is missing or illegible, MPI will provide replacement tags. You must insert these tags yourself.

For lost National Animal Identification and Tracing (NAIT) tags, please contact the manufacturer. MPI cannot supply NAIT tags.



## Additional information for reporting slaughter

If you plan to have your animal slaughtered at a meat plant, contact the meat plant prior to sending the animal for slaughter, as not all plants process imported animals.

As part of the process, you'll need to complete an Animal Status Declaration (ASD). Remember to select "Yes" to the question in Section 2.2 of the ASD to indicate that the animal was imported. The ASD is available on the MPI website ([www.mpi.govt.nz/animals/slaughtering-requirements/animal-status-declarations](http://www.mpi.govt.nz/animals/slaughtering-requirements/animal-status-declarations)).

Do not send imported cattle, sheep, deer or goats for processing into petfood. This is prohibited under New Zealand law.

**0800 80 99 66**

To notify MPI of an event, as required under the Regulations, call the freephone number **0800 80 99 66**. The operator will take down your details and someone will call you back. You'll need the animal's ear tag details, so have these handy.



## Annual status report

In May of each year, MPI will send you an Annual Status Report (ASR) with details of the imported ruminants you own.

You are required to complete the ASR and return it by email or post no later than 30 June of that year.

Failure to supply the ASR to MPI and/or supplying false or misleading information are offences under the Regulations. Failure to submit the ASR on time will prompt an audit of your farm by MPI Verification Services, which may take up to five hours to complete.

## Penalties

There are penalties for not complying with the requirements of the Imported Ruminants Regulations. The maximum fine is **\$5,000** for individuals and **\$15,000** for corporations.

## Your record-keeping obligations

If you are the owner or the person in charge of cattle, sheep, goats or deer that originated from imported embryos, the Regulations require you to keep certain records for **seven years**.

These records must be easy to retrieve. If MPI requests these records for inspection and copying, you must make them available within **48 hours**.

You must keep the following records (note, you do not need to report this information to MPI unless requested):

- the animal's date of birth, sex, species, and breed or type;
- the place where that animal is kept;
- the animal's on-farm identification (e.g. NAIT tag details);
- any change in ownership of that animal, and the name and address of the new owner and the former owner;
- the date that animal dies or is slaughtered.



## Other regulatory requirements for all animals

Before feeding offal from livestock to dogs, the offal must either be boiled for a minimum of 30 minutes or frozen to  $-10^{\circ}\text{C}$  or colder and maintained at that temperature for at least 10 days. This is a requirement under the Hydatids Controlled Area Notice. Find more information on the MPI website ([www.biosecurity.govt.nz/feeding-offal-to-dogs-and-preventing-hydatids](http://www.biosecurity.govt.nz/feeding-offal-to-dogs-and-preventing-hydatids)).

Ruminant animals (cattle, sheep, deer and goats) must not be fed any tissues from or derived from other ruminants. This is a prohibited by the Biosecurity (Ruminant Protein) Regulations. Find more information on the MPI website ([www.biosecurity.govt.nz/feedban](http://www.biosecurity.govt.nz/feedban)).

Before feeding pigs any food waste that contains meat or has come in contact with meat, the food waste must be heated to 100 degrees Celsius for one hour. This is required by the Biosecurity (Meat and Food Waste for Pigs) Regulations. Find more information at [www.biosecurity.govt.nz/foodwaste](http://www.biosecurity.govt.nz/foodwaste).

## For more information

You can find more information on the Biosecurity (Imported Animals, Embryos, and Semen Information) Regulations 1999 on the MPI website ([www.mpi.govt.nz/import/importing-live-animals/farm-animals/reporting-obligations-for-owners-of-imported-ruminant-animals](http://www.mpi.govt.nz/import/importing-live-animals/farm-animals/reporting-obligations-for-owners-of-imported-ruminant-animals)). Alternatively, you can email your queries or report events to [imported.animals2@mpi.govt.nz](mailto:imported.animals2@mpi.govt.nz).

