

Appendix 1: Application for Approval as an MAO

Applicant's Name	
Business Address	
Scope	
Phone/Fax	
E-mail	
Contact Name	
Name and title of person responsible for applicant's system	

Applicant's Statement

I wish to apply for approval to operate as an MPI approved organisation (MAO) under the requirements set down in means the document entitled MPI Certification Standard: Organisation Requirements (the "Organisation Standard") and for the following technical options:

Service Delivery Options		Please select
Option 1	Phytosanitary inspection.	Technical Standard: Phytosanitary Inspection.
Option 2	Phytosanitary treatment.	Treatment Supplier Programme - Requirements for the supplier of official treatments.
Option 3a	Managing supporting documentation for phytosanitary certificates.	Technical Standard: Phytosanitary Certificates.
Option 3b	Printing phytosanitary certificates	Technical Standard: Phytosanitary Certificates.
Option 4	Design and/or undertaking Pest Freedom surveys.	Technical Standard: Pest Freedom Survey.
Option 5	Activities associated with the use of the certification mark for wood packaging.	Technical Standard: Certification Mark for Wood Packaging.
Option 6	Seed varietal activities.	Technical Standard: Seed Varietal Certification.
Option 7	Audits of their subcontractors providing phytosanitary services.	Technical Standard: Audit.

- (1) I agree to meet the requirements of the MPI Certification Standard: Assurance System Framework, MPI Certification Standard: Organisation Requirements and the requirements of the above standards as appropriate to my chosen service options.
- (2) I agree to document my organisation system meeting the requirements specified by the MPI Certification Standard: Organisation Requirements.
- (3) I agree to operate to the above documented system and procedures approved by MPI.

- (4) I agree to MPI making enquiries and using the information supplied by me, in connection with this application or any contract entered into as a result of this application, for the following purposes:
- a) To ensure that I, the organisation and key personnel are fit and proper to hold the MPI approval status conferred by the contract;
 - b) To ensure that I have appropriate consents, permits, licences and authorities in respect of my business operations and my business premises that are required;
 - c) To notify the public of my MPI approval status.
- (5) I consent to such enquiries being made to or by the Ministry of Justice, Police, Customs Department, New Zealand Horticultural Export Authority and any statutory board involved in import and export of products. I consent to publication of my MPI approval status in any publication available to the public.
- (6) I agree to afford MPI or MPI's representatives reasonable co-operation and access necessary to carry out audits.
- (7) Included with this application is a non-refundable application fee of \$480.00 (+ GST) for processing the application.
- (8) I understand that if I fail to provide all or any of the information requested in connection with this application, I may be denied MPI approval.
- (9) I understand that under the information privacy principles of the Privacy Act 1993, I have rights of access to, and correction of, personal information held in connection with this application.

Guidance

- This application does not in itself entitle the applicant to provide any service delivery options (as per the table above) for MPI. This application will be considered by MPI, and whether or not approval is granted by MPI is in MPI's absolute discretion.

State here the Independent Verification Agency (IVA) you are contracting to undertaken pre approval evaluation and initial audits of your organisation's system.

(IVA).....

(signature of organisation)

(Date)

(name – please print)

(Title)

Post this application to:
 Team Support Officer
 Plant Exports
 Plants, Food and Environment
 Ministry for Primary Industries
 PO Box 2526
 Wellington 6140