

Application for Permit to Import Live Animals into Quarantine, Containment Or Transitional Facility (Other than Cats, Dogs & Horses)

Ministry for Primary Industries
Manatū Ahu Matua



DR: _____

PLEASE READ before completing form

1. It takes approximately **ten working days (10)** to issue a permit. Failure to submit all application documents may delay processing time. We recommend applying as soon as possible. Please write clearly.
2. Applying for an import permit is only part of the import procedure. Please read and comply with the import requirements at the [import health standard](#) search link. Please name relevant standard below in 'description of animals'.
3. Permit issued pursuant to the Biosecurity Act, 1993.

Importer Details

Company name:	(If applicable)		
Given name(s):			
Surname(s):			
Phone:		Mobile:	
Physical address:			
Email (Where permit to be sent)			

Description of Animals

Species	Breed	M/F	Age	Microchip/ID or Approval Code*	Office Use Only

Estimated Date of Importation:	Import Health Standard:
Permit Number (if renewing):	
Notification: The NZ Official Veterinarian must be notified of import 72 hours prior to arrival. Please email liveanimalsector@mpi.govt.nz with these details and include a copy of the export documents.	

***Approval Code:** please supply HSNO **approval code** for genetically modified lab animals. Permit cannot be issued without this information

APPLICATION TO IMPORT LIVE ANIMALS INTO A FACILITY

Exporter Details

Company name:		Contact:	
Given name:		Surname:	
Physical address:			
Country of export:			
Phone:		Mobile:	

Quarantine, Transitional or Containment Facility

Facility name:			
Physical address:			
Facility ref no:		Standard:	
Operator:		Phone:	
Email:			

New, Unwanted, or Genetically Modified Organisms

Does your request for the importation of live animals cover any of the following as defined by the 'Hazardous Substances & New Organisms Act'?

- an organism belonging to a species that was not present in New Zealand immediately before 29 July 1998:
- an organism belonging to a species, subspecies, infrasubspecies, variety, strain, or cultivar prescribed as a risk species, where that organism was not present in New Zealand at the time of promulgation of the relevant regulation:
- an organism for which a containment approval has been given under this Act:
- an organism for which a conditional release approval has been given:
- a qualifying organism approved for release with controls:
- a genetically modified organism:
- an organism that belongs to a species, subspecies, infrasubspecies, variety, strain, or cultivar that has been eradicated from New Zealand

Yes	Please attach the Environmental Protection Authority decision document to this application. These documents can be downloaded using the register search at the above link. Should you wish for more information contact noinfo@epa.govt.nz
No	I certify that there are no new organisms, including genetically modified organisms, in the above or attached product description details

If animals are to be exposed to any product or organism in New Zealand then you must also provide proof of approval from your local Animal Ethics Committee.

Name:	Signature:	Date:
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APPLICATION TO IMPORT LIVE ANIMALS INTO A FACILITY

Payment Details Please note this application will not be processed if payment details are unsigned

ON PAYMENT THIS BECOMES A TAX INVOICE
MINISTRY FOR PRIMARY INDUSTRIES
GST REG NO: 64-558-838

Permit Fee: NZ\$220.74 (inc GST)

Fee is payable for new permits, amendment requests, and renewals. This fee is associated with the processing of a permit application, regardless of issue status and is payable on demand. If processing this application takes longer than 1.5 hours, an additional time-calculated fee will apply. You will be contacted by the Animal Imports team if this is required.

My preferred payment option is:

Invoice Choose either importer or agent for invoice to be sent to. NOTE: if you do not have an account with us please pay by credit card or apply for an account to be created; this includes a credit check and may take up to two weeks to complete.

Importer Name: Authorised signature: Must be signed for payment by invoice

Purchase order number: Importer account number:

Agent Organisation name:

Name: Authorised signature: Must be signed for payment by invoice

Purchase order number: Agent account number:

Cheque Payable to: Ministry for Primary Industries (MPI) New Zealand

Credit Card Receipt Visa Mastercard

Credit Card number: Visa or Mastercard ONLY

Card number fields and Exp date field

Name of cardholder: Date:

Signature: Must be signed for payment by credit card

Importer Declaration Please note this application will not be processed if form is submitted unsigned

I/we:

- 1. Declare that the information provided in this application is true and accurate to the best of my knowledge,
2. Agree to pay the permit fee, regardless of issue status, and all costs associated with the importation of the goods listed on this application,
3. Agree to indemnify MPI against all costs, whether commission, legal fees or otherwise incurred by MPI or MPI's duly authorised agents relating to the recovery of any monies, goods or services owed by me/us to MPI,
4. Irrevocably authorise any person or company to provide you with such information as you may require in response to your credit enquiries.
5. Authorise MPI to furnish to any third party details of this application and any subsequent dealings that I/we may have with MPI as a result of this application being actioned by MPI

Name of importer/agent: Date:

Signature:

APPLICATION TO IMPORT LIVE ANIMALS INTO A FACILITY

Where to Send this Application Email is preferred

Mail: Animal Imports
MPI New Zealand
PO Box 2526
Wellington 6140
New Zealand

Email: animalimports@mpi.govt.nz
Fax: +64 4 894 0733

Privacy Act 1993

The information on this form is required to enable the Director-General of the Ministry for Primary Industries, or a duly authorised delegate, to consider whether or not to issue a permit under the Biosecurity Act 1993.

The agency collecting and holding this information is: Animal & Animal Products Directorate, Animal Imports, Ministry for Primary Industries, Pastoral House, 25 The Terrace, PO Box 2526, Wellington 6140. Ph: +64 4 894 0100, Fax: +64 4 894 0733.

You have rights of access to, and correction of, personal information supplied in this form as provided by the information privacy principles in section 6 of the Privacy Act 1993. In addition, it is your responsibility to ensure that your consignments comply with the Hazardous Substances & New Organisms Act 1993, Convention of International Trade in Endangered Species requirements, and New Zealand Customs Service requirements.